



NEWPORT COUNTY AFC SUPPORTERS' TRUST BOARD MEETING

APRIL 18, 2019, 5.30pm

MERLIN HOUSE, LANGSTONE BUSINESS PARK, NEWPORT

REDACTED NOTES FOR PUBLICATION

ATTENDEES: Gavin Foxall (Chair) (GF), Colin Faulkner (CF), Bob Herrin (BH), Ryan Courtney (RC), Kevin Ward (KW), Mike Everett (ME), Nigel Stephenson (NS).

APOLOGIES: Mark Crook (MC), Peter Madigan (PM), Shaun Johnson (SJ).

1. APPROVAL OF MINUTES FROM LAST MEETING & MATTERS ARISING

- 1.1 The minutes of the Trust Board meeting held on March 14, 2019, were approved as an accurate record.
- 1.2 Matters arising are within agenda items.

2. DAVID PIPE/FRASER FRANKS

- 2.1 It was agreed the Oldham match would be used as a farewell to David Pipe and Fraser Franks with appropriate content in the match day programme and both players doing a 'lap of honour' etc. The club had provided support and advice to Fraser following his retirement on medical grounds and had organised media coverage and a fundraising shirt with a match to follow.

3. SAFEGUARDING

- 3.1 This was presented by GF and all recommendations were approved unanimously.
- 3.2 All safeguarding items to be reviewed in 12 months by the appropriate executive and Board member(s).
- 3.3 It was agreed a timetable with milestones be introduced to cover all aspects of club administration, with a masterplan including all key calendar points.

4. BUDGET

- 4.1 NS presented the draft budget for the 2019/20 season.
- 4.2 Proposed costs for Central Operations need to be revisited when all Board members have had a full view of Guy Price (GP) proposals.
- 4.3 Alex Eagle (AE) to be tasked with looking at the GDPR contract to ensure it still meets requirements.
- 4.4 A 5% increase in season ticket prices was proposed and agreed.
- 4.5 £1 increase for all home match tickets was proposed and agreed. It was agreed that we need to promote buying away tickets in advance from the club as we receive 5% of these sales.



- 4.6 KW to liaise with BC on comms for the above.
- 4.7 The commercial income budget was approved. Costs approval to await GP proposal.
- 4.8 The retail sales budget was approved. ME to talk to Kingsway re extending the deal for the club shop.
- 4.9 The Academy budget was approved.
- 4.10 GF presented the proposed new first team organisational structure. The proposed structure was approved.
- 4.11 An increase in the gross playing budget was approved, with input via email from absent directors.
- 4.12 The overall budget was approved, with absent directors having already approved via email.

5. EQUALITY & DIVERSITY

- 5.1 This was presented by CF.
- 5.2 We need to keep emphasising to supporters our zero tolerance for discriminatory language.
- 5.3 The first Newport Walk for Dementia was a success.
- 5.4 We will increase media coverage of our community work to create an application for next season's EFL Community Club of the Year.
- 5.5 We are partners for the British Transplant Games, to be held in Newport on July 25-28.
- 5.6 We need to encourage diversity in Trust Director nominations for the forthcoming elections.

6. TRUST MEMBERSHIP

- 6.1 This was presented by CF.
- 6.2 Converting supporters to monthly membership continues to be successful, with more than 800 now signed up to one of the new membership tiers.
- 6.3 The pre-match surgeries in the marquee have helped supporters to switch memberships and payments.
- 6.4 The focus over the summer will be on the remaining supporters whose 'old' memberships are due to expire and ending PayPal payments, which have a cost to the Trust.
- 6.5 Target from changing to monthly tiered memberships was for the Trust, as owners, to contribute at least £100k to the club each season. At current levels, memberships will bring in £104k per year.



7. ANY OTHER BUSINESS

- 7.1 Date for club and Trust AGMs and supporters' open meeting to be confirmed once play-off situation was known. NS to confirm Bisley Suite booking. KW to work on comms and to talk to Colin Everett re election timetable to be announced at the meeting.
- 7.2 GF to send potential dates to Board members for a special meeting regarding Rodney Parade tenure.
- 7.3 End of season awards to take place after the Lincoln match. Comms to go out next week.
- 7.4 AE to be given action to write to all debtors asking for payment. Debtors will not be able to sponsor/buy hospitality etc for any future matches until payment in full has been made.
- 7.5 GF asked for thanks to be formally recorded in the minutes to NS and PM for their work on the budget.
- 7.6 AE given action to ensure all shirts are available for sponsors.
- 7.7 Academy players will have a lap of honour at the Bury match.
- 7.8 British Transplant Games will be the theme for the Lincoln match.
- 7.9 New scholars to be presented to the crowd at the Oldham match as well as the farewell arrangements for DP and FF. 300 names are so far confirmed for the FF commemorative shirt next season.

Meeting closed at 8.50pm

Next meeting: Thursday, June 13, at Merlin House. 5.30pm start.