



NEWPORT COUNTY AFC SUPPORTERS' TRUST

BOARD MEETING NOVEMBER 15, 2018.

MERLIN HOUSE, LANGSTONE BUSINESS PARK, NEWPORT

ATTENDEES: Shaun Johnson (interim Chair) (SJ), Mark Crook (MC), Colin Faulkner (CF), Bob Herrin (BH), Gavin Foxall (GF), Peter Madigan (PM), Mike Everett (ME), Ryan Courtney (RC), Guy Price (GP),

APOLOGIES: Kevin Ward (KW)

REDACTED NOTES FROM THE MEETING FOR PUBLICATION

1. APPROVAL OF MINUTES FROM LAST MEETING & MATTERS ARISING

1.1 The minutes of the Trust Board meeting held on October 11th, 2018, were approved as an accurate record.

2. WRU UPDATE

2.1 The latest operations meeting took place on the 8th November
2.2 Discussions took place around insurance and stewarding costs.

3. FINANCE/COMMERCIAL

3.1 The latest management accounts were received and approved, along with an updated list of debtors and creditors.
3.2 There followed a lengthy discussion around cash flow and the approach to secure payments from debtors of six months and more.
3.3 GP to recruit staff for the shop. It was agreed the shop needs to be open Thursday, Saturday and Sunday.

4. TRUST MEMBERSHIPS

4.1 There was a discussion regarding greater engagement at match days
4.2 The annual donations continue to grow and are now at £64k, including consideration of 1,000 £10 memberships.

5. ACADEMY UPDATE

5.1 The Board considered a progress report from GF.
5.2 There were a series of confidential discussions around staffing.

6. COMMERCIAL

6.1 GP related an update received from the Commercial Manager Alex Eagle (AE).
6.2 There was confirmation of a new Newport County Wine Club offering 15% off purchases



- 6.3 It was agreed that AE would provide a template for next season to enable sales gaps to be identified early.
- 6.4 It was agreed the sponsorship promotion at the Plymouth game was successful and should be repeated on Tuesday night games.
- 6.5 It was confirmed there were ongoing discussions with three key suppliers for next season.
- 6.6 A general discussion took place on the need for a business planning session for next season.

7. EQUALITY & DIVERSITY

- 7.1 It was confirmed there would be a carers event in November in the city which would be led by volunteers and DSA Members.
- 7.2 Colin provided details of the Alzheimer's Society sponsored walk project for next year.

8. SAFEGUARDING

- 8.1 The EFL carried out a review on the 7th November and identified some red and amber areas to resolve.

9. ANY OTHER BUSINESS

- 9.1 **2019 Elections.** This was discussed, as was the need to prioritise issues. There was also a general discussion on the Community Group/Trust and the need for greater clarity on roles. Following the debate SJ agreed to fulfil the role of chair until the end of the season/new elections.
- 9.2 **Bar Amber.** RC relayed that it was becoming a community hub. It was agreed a recommendation on the future viability of the project would be needed by early January as the lease terms are reviewed in February.
- 9.3 ME raised the need for a register of interests to be put in place.
- 9.4 It was confirmed that Hayley Ford will be leaving as Media and Engagement Manager to take up a position at Doncaster Rovers. KW to lead the recruitment process with GP.

Next meeting: Thursday, December 13, 2018